

Hong Kong Society for Quality

Seminar on "Voice of the Customer"

16th December 2011

Hong Kong Polytechnic University

- A. <u>Revision of the Basics of QFD</u>
- PPT 4 "Q" in "QFD" refers to <u>quality</u>, which is determined by <u>customer expectations</u>.
- PPT 5 "F" in "QFD" refers to <u>function</u>. It is the <u>"HOW"</u> of the product or service for meeting customer expectations.
- PPT 6 "D" in "QFD" refers to <u>deployment</u>. It is how the supplier manages the <u>flow</u> of development efforts so as to make certain that customer expectations <u>drive</u> the development of products and services.
- PPT 7 Three basic steps of QFD:
 - 1. <u>Identify</u> the important customer needs
 - 2. <u>Translate</u> customer needs into quality elements
 - 3. <u>Deploy</u> the important quality elements for achieving quality
- PPT 8 Three main features of QFD are:
 - 1. Make use of the basic principles of <u>TQM</u>

- 2. Provide a <u>deployment</u> system
- 3. Apply different kinds of tools & techniques
- PPT 9 The two major types of deployment are: (1) extraction & (2) <u>conversion</u>.
- PPT 12 Tools and techniques commonly used in QFD include tree diagram, affinity diagram, <u>2-way matrix</u> and prioritization.

B. <u>Voice of the Customer: Primary Source of Information for Product/Service</u> <u>Development</u>

- PPT 14 Don't assume you know customers' needs/requirements because you are just <u>one</u> of the members of the customer group.
- PPT 15 Don't ask customers what the product/service should be because they are the <u>user</u> of the product.
- PPT 17 Not all customers can <u>tell</u> their needs/requirements.
- PPT 18 Voice of the customer (VOC): Primary source of information for <u>understanding</u> customers' needs/requirements.
- PPT 19 We can collect VOC by means of: (1) <u>observing</u>, (2) asking, (3) listening, (4) smelling, and, (5) feeling.
- PPT 21 Collection of VOC: (1) <u>Forecast</u> possible failure that may happen
- PPT 22 Collection of VOC: (2) Work with <u>representable</u> customers
- PPT 23 Collection of VOC: (3) <u>Gemba</u> Go to the real place to see what to be needed
- PPT 24 Collection of VOC: Propose <u>scenes</u> for the product/service to be used

C. Interpretation of VOC into Customers' Needs/Requirements

- PPT 26 Use customers' <u>language</u> to describe customers' needs/requirements.
- PPT 27 Positively and Completely Interpret VOC: (1) Change negative voice into <u>positive</u> voice
- PPT 28 Positively and Completely Interpret VOC: (2) Convert <u>opinions</u> and <u>suggestions</u> into needs
- PPT 29 Positively and Completely Interpret VOC: (3) Extract needs from the <u>voice</u>
- PPT 31 Positively and Completely Interpret VOC: (4) Add in <u>missing</u> needs for completion
- PPT 32 Positively and Completely Interpret VOC: (5) Identify both existing and <u>potential</u> needs
- PPT 33 Positively and Completely Interpret VOC:
 - 1. Interpretation could be stopped when most of the needs appear to <u>repeat</u>
 - 2. Delete the <u>overlapping</u> ones
 - 3. Organize customers' needs into groups
- PPT 34 It is only necessary to focus on satisfying the few <u>important</u> needs.

D. <u>Finding Ways to Meet Customers' Needs/Requirements</u>

PPT 36 Method 1: Determine <u>aspects</u> to which customers' needs to be deployed

- PPT 40 Method 2: Group <u>ideas</u> into aspects
- PPT 41 It is only necessary to focus on the few <u>effective</u> strategies.
- PPT 42 <u>Innovation</u> is to think how to meet customers' needs/requirements in a more effective and economical way.

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